

Proficiency Testing Terms and Conditions

Last updated: 31 August 2026

These Terms and Conditions apply to participation in Qotho Minerals proficiency testing schemes. By submitting an application, the participant confirms that it has read, understood, and accepted these terms.

1. Participation

Participation is subject to acceptance of the application by Qotho Minerals and the availability of the selected proficiency testing scheme, commodity, and round.

The participant is responsible for ensuring that all application details, contacts, delivery addresses, and selected rounds are accurate.

2. Fees and Payment

Applicable participation fees will be invoiced according to the selected scheme and rounds. Payment is due in accordance with the invoice terms.

Fees are non-refundable once samples have been prepared or dispatched, except where Qotho Minerals confirms otherwise in writing.

3. Samples and Handling

Participants must handle, store, prepare, and analyse proficiency testing samples in accordance with the instructions supplied for each round.

Qotho Minerals is not responsible for results affected by incorrect storage, handling, preparation, late receipt, or unauthorised use of samples after delivery.

4. Results and Reporting

Participants must submit results by the stated deadline using the required format. Late or incomplete submissions may be excluded from the report for that round.

Reports are issued according to the published schedule. The participant is responsible for reviewing its submitted data before final submission.

5. Confidentiality

Individual participant results will be treated as confidential, subject to legal, accreditation, quality-system, or regulatory requirements.

6. Changes and Cancellations

Requests to amend participation or cancel future rounds must be sent to Qotho Minerals in writing. Changes are subject to confirmation and may not be possible after sample preparation or dispatch.

7. Acceptance

By accepting these Terms and Conditions, the signatory confirms that they are authorised to act for the participating organisation.

For questions, contact Qotho Minerals before submitting the application.